

# Mount Carmel Block Party Food Vendor Guidelines

The Mount Carmel Block Party returns to Mount Carmel, Tennessee the 6<sup>th</sup> of July 2019. This annual street festival features Asylum Suite and The Benny Wilson Band and Stone Creek Four on the Main Stage during set changes Elvis and his Million Dollar Band will entertain! The Ricky Morton School of Wrestling will have exhibition shows, there will be a Kidz Zone, a Car and Motorcycle Cruise In, Miss Mount Carmel Beauty Pageant, and FIREWORKS!! The Mount Carmel Block Party will begin at 4:00 pm and end at 10:00 pm with the Fireworks Show!

\*\*\*\*Please read the following guidelines carefully\*\*\*\*

- ! Due to limited spaces, early applications are encouraged! The Food Vendor Application details the booth size, costs, deadlines and other important information.
  
- ! We reserve the right to limit the number and type of food items that you may sale. In order to attract vendors, we need to assure them that there will not be multiple vendors selling barbeque for example. Likewise, we cannot guarantee that there will not be multiple food vendors with French fries. It is our intention for our food vendors to be successful and we will carefully coordinate the menu items. Vendors are permitted to sell soft drinks and water without restrictions.
  
- ! A Certificate of Insurance is Required for all Food Vendors. No Exceptions

## Mount Carmel Block Party Food Vendor Guidelines

### Vendor Expectations and Rules:

\*All food vendors are required to submit a current updated Certificate of Insurance. Failure to do so will delay your application being processed and in order to be assigned a space (first come first serve basis) your insurance must be with application. We will not assign a spot without the insurance certificate.

\*If you use a trailer as your food booth, please include a photo of the trailer that shows the sales window in relation to the trailer tongue. This will help festival personnel with the load in and set up progress.

\*New Vendor Applications: Please submit 2 - 5 photos of your booth setup and items with application.

\*Vendors must comply with set up time.

\*There is a limit of one vehicle per vendor space during load in time.

\*Vendors are responsible for their booth setup. The festival will not provide tents, tables or chairs. You must also supply extension cords or plug in strips. Each vendor is supplied one plug in for their power source.

\*All tents must be firmly secured in case of wind. The Block Party takes place on paved and non-paved surfaces. A system such as buckets filled with concrete may be used. You are prohibited from driving any nails or stakes into the pavement to anchor your tent.

\*Vendors are responsible for the protection of their food and their food preparation items from rain.

\*If you sell items that you have not been approved to sell you will be warned one (1) time only. The second time you will be asked to stop all sales and close your booth, with a forfeit of your space fee and deposit and you will be banned from the Block Party the following year.

\*Prices of all items for sale must be clearly displayed. Failure to do so will result in loss of the deposit fee and you will be banned the next year.

\*Booths **MUST** stay open during Block Party hours and be ready for business at least one hour prior to the Block Party start time. Block Party personnel will be available to direct you to your assigned space for unloading and to assist you with any other set up questions.

\*No vehicles will be allowed in the festival area later than one hour prior to Block Party start time or one-half hour after Block Party closing time. The streets are very crowded, and this is a safety concern.

\*All trash must be disposed of in bags and set out of your tent, trailer or booth so that Block Party personnel can come by during and after the Block Party in order to collect the trash.

\*Grease must be taken with you. Dumping grease anywhere is prohibited and if violated you will be banned from the Block Party next year.

\*Disclaimer of Damage or Injury – The Mount Carmel Block Party cannot be held liable for the loss of or damage to food or items used in food preparations, or to injury to anyone participating in the event. All vendors must sign the release and indemnification agreement to participate in the Block Party.

Vendor Cancellation Refund Policy:

Vendor fees will be refunded minus a \$50 handling fee prior to May 1<sup>st</sup>

Between May 1<sup>st</sup> and June 1<sup>st</sup> – a 50% refund will be granted

No refunds will be granted after June 1<sup>st</sup>.

Sales and Use Tax – All vendors are responsible for payment of all applicable Tennessee Sales Tax.

Due to very LIMITED Vendor Space – Early application is encouraged!  
For more information please contact (423)530-7801 or email Melanie Buchanan at [mbuchanan@myhcu.org](mailto:mbuchanan@myhcu.org)

**Mount Carmel Block Party 2019 Food Vendor Official Application**

Saturday, July 6<sup>th</sup>, 2019 4-10 pm

Business Vendor

Name: \_\_\_\_\_  
\_\_\_\_\_

Contact: \_\_\_\_\_  
\_\_\_\_\_

Mailing

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone – Best: \_\_\_\_\_

Alternate and name to ask for: \_\_\_\_\_

Other:  
\_\_\_\_\_

Email – Best \_\_\_\_\_

Other:  
\_\_\_\_\_

TN State/Use Tax ID# \_\_\_\_\_

Have you participated in the Mount Carmel Block Party before? \_\_\_\_\_

Do you use a trailer for your concession? \_\_\_\_\_ If yes please provide the size of your trailer and provide a photo.

Please list any special set up needs: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Website or social media link: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Electrical Service Request:**

You are responsible for supplying your own electrical power cord of enough length, size and amperage. On the food vendors we offer (1) 120-volt and (1) 220-volt receptacles per food vendor and we are limited to (8) spots.

**Vendor Booth Fee's**

\_\_\_\_\_ 40x20 space \$350 if paid by 4/1/19 \$400 if paid after 5/1/19

\_\_\_\_\_ 12x20 space with no electricity \$150 if paid by 4/1/19 \$250 if paid after 5/1/19.

Vendor Name: \_\_\_\_\_

**Requested Menu Items**

Please indicate the items you wish to sell at the festival, and include a price list for all requested items. Please note that we reserve the right to limit food and beverage items that you may sell. The festival will notify vendors of approved menu items by June 15, 2019. Prices of all items must be displayed prominently at your festival booth.

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Soft Drinks*                                   | <i>* Soft drink and water are exclusive festival concessions. All vendors must purchase these items from our local bottler.</i> | <input type="checkbox"/> Hot Dogs  |
| <input type="checkbox"/> Bottled Water*                                 |   | <input type="checkbox"/> Corn Dogs   |
| <input type="checkbox"/> Lemonade                                       |   | <input type="checkbox"/> Hamburgers  |
| <input type="checkbox"/> Iced Tea                                       |   | <input type="checkbox"/> Pizza   |
| <input type="checkbox"/> Coffee   |   | <input type="checkbox"/> Gyros   |
| <input type="checkbox"/> Frozen Drinks                                  |   | <input type="checkbox"/> Barbeque  |
| <input type="checkbox"/> Sno Cones                                      |   | <input type="checkbox"/> Beef or Chicken on a Stick (please circle)              |
| <input type="checkbox"/> Other (please list): _____                     |   | <input type="checkbox"/> Sausage   |
| <input type="checkbox"/> Ice Cream or Gelato (please circle)            |   | <input type="checkbox"/> Chinese (please list): _____                            |
| <input type="checkbox"/> Pastries, Pies, Cakes, Cookies (please circle) |   | <input type="checkbox"/> Pinto Beans and Cornbread                               |
| <input type="checkbox"/> Funnel Cakes                                   |   | <input type="checkbox"/> Fried Chicken   |
| <input type="checkbox"/> Cheesecake on a Stick                          |   | <input type="checkbox"/> Fried Pickles   |
| <input type="checkbox"/> Popcorn  |   | <input type="checkbox"/> Mexican (please list): _____                            |
| <input type="checkbox"/> Kettle Corn                                    |   | <input type="checkbox"/> Philly Cheese Steak                                     |
| <input type="checkbox"/> Cotton Candy                                   |   | <input type="checkbox"/> Greek (please list): _____                              |
| <input type="checkbox"/> Candied or Caramel Apples (please circle)      |   | <input type="checkbox"/> Bloomin' Onions   |
| <input type="checkbox"/> Fudge  |   | <input type="checkbox"/> Nachos  |
| <input type="checkbox"/> Nuts   |   | <input type="checkbox"/> French Fries, Curly Fries, Ribbon Fries (please circle) |
| <input type="checkbox"/> Other (please list): _____                     |   | <input type="checkbox"/> Other (please list): _____                              |

**\*\*\* Please read the Food Vendor Info & Guidelines Sheet before applying \*\*\***

No Entry will be considered for acceptance unless accompanied by completed application, release form, updated insurance certificate(s) and photos. By my signature below, I commit to participate in this year's Mount Carmel Block Party in Mount Carmel, TN on July 6<sup>th</sup>, 2019 from 4-10 pm. I further acknowledge and certify that I have correctly filled out this vendor application and read all the festival guidelines and hereby agree to abide by them.



Applicant's

Signature: \_\_\_\_\_

Date: \_\_\_\_\_